

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Harbourage at Braden River Community Development District was held on **Wednesday, March 8, 2017 at 1:00 p.m.** at the Harbourage Recreation Center located at 5705 Key West Place Bradenton, FL.

Present and constituting a quorum were:

Susan White	Board Supervisor, Chairman
Tom Bonenberger	Board Supervisor, Vice Chairman
Allan Burke	Board Supervisor, Assistant Secretary
Don Sleight	Board Supervisor, Assistant Secretary
Charles (Chip) Morrill	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
John Vericker	District Counsel, Straley & Robin <i>(via phone)</i>
Rick Schappacher	District Engineer, Schappacher Engineering
Sarah Bowen	Aquatic Systems
Tony Gipe	Operations Manager, Rizzetta Amenity Services

Audience

FIRST ORDER OF BUSINESS

**Call to Order and Pledge of
Allegiance**

Mr. Roethke called the meeting to order, conducted roll call and asked everyone present to recite the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

A resident asked about clubhouse attendant and mileage reimbursement, status of grill removals, and carp in ponds.

A resident asked about large wooden water bird in pond.

THIRD ORDER OF BUSINESS

**Presentation of Resignation Letter
for Ian Davidson**

Mr. Roethke presented a resignation letter from Ian Davidson to the Board.

On a Motion by Ms. White, seconded by Mr. Bonenberger, with all in favor, the Board accepted resignation letter from Ian Davidson for Harbourage at Braden River Community Development District.

(Mr. Gipe arrived while the meeting was in progress at 1:08 pm)

FOURTH ORDER OF BUSINESS

**Consideration of Appointment to
Vacant Board Supervisor Seat**

Mr. Roethke presented a letter of interest from Allan Burke to the Board.

On a Motion by Mr. Bonenberger, seconded by Mr. Sleight, with all in favor, the Board appointed Allan Burke to vacant Board of Supervisor's seat #3 for Harbourage at Braden River Community Development District.

FIFTH ORDER OF BUSINESS

**Administer Oath of Office to
Newly Appointed Supervisor**

Mr. Roethke administered the oath to Mr. Burke and Mr. Burke replied in the affirmative. Mr. Roethke informed Mr. Burke that as a Board Supervisor he is entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800 per year. Mr. Burke accepted compensation.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2017-
04, Re-Designating Officers**

Mr. Roethke presented Resolution 2017-04 to the Board, which will re-designate the officers of the District. The Board appointed the designations as following: Susie White as Chairman, Tom Bonenberger as Vice Chairman, with the remaining Board Members, Joseph Roethke, and Greg Cox as Assistant Secretaries.

On a Motion by Mr. Sleight, seconded by Mr. Bonenberger, with all in favor, the Board adopted Resolution 2017-04 for Harbourage at Braden River Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of the Minutes of
the Board of Supervisors' 1st Audit
Committee and Regular Meetings
held on February 8, 2017**

On a Motion by Ms. White, seconded by Mr. Morrill, with all in favor, the Board approved the Minutes from the Board of Supervisors' 1st Audit Committee and Regular Meetings held on February 8, 2017 for Harbourage at Braden River Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for
January 2017**

On a Motion by Ms. White, seconded by Mr. Burke, with all in favor, the Board approved the operation and maintenance expenditures for January 2017 totaling (\$37,597.91) for Harbourage at Braden River Community Development District.

NINTH ORDER OF BUSINESS

Presentation of Pond Report

Mr. Roethke presented the pond inspection report to the Board and Ms. Bowen reviewed the details of this report with the Board.

(Ms. Bowen left while the meeting was in progress at 1:20 p.m.)

TENTH ORDER OF BUSINESS

Presentation of Landscape Report

Mr. Roethke presented the landscape inspection report to the Board.

Ms. White discussed issues with the landscape contractor and mentioned that if the HOA decides to go out for bid, the CDD should work with them and follow suit in order to maintain consistency throughout the community.

ELEVENTH ORDER OF BUSINESS

**Consideration of Proposal for
Landscape Removal**

Mr. Roethke presented a proposal for landscape removal to the Board. This proposal will remove any landscaping to allow for the installation of the pool equipment fence.

On a Motion by Mr. Bonenberger, seconded by Mr. Sleight, with all in favor, the Board approved the proposal from Bloomings for landscape removal at a cost of (\$1,625) for Harbourage at Braden River Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Proposal for Pool
Equipment Fence**

Mr. Roethke presented a proposal for pool equipment fence to the Board.

On a Motion by Ms. White, seconded by Mr. Burke, with all in favor, the Board approved a proposal from USA Fence Company for pool equipment fencing at a cost of (\$1,670.25) for Harbourage at Braden River Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Discussion Regarding Fiscal Year
2016/2017 Capital Outlay Items**

Mr. Roethke reviewed the Capital Outlay Items list with the Board. A discussion ensued.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Marina Rental
Annual Extension Agreement
Template**

Mr. Roethke presented a Marina Rental Annual Extension Agreement Template to the Board. A discussion ensued regarding specification of a term length in the original rental agreement. This will be brought back to a future meeting.

On a Motion by Ms. White, seconded by Mr. Sleight, with all in favor, the Board approved Marina Rental Agreement Annual Extension template for Harbourage at Braden River Community Development District.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel**
No report.
- B. **District Engineer**
The Board asked Mr. Schappacher to inspect the pier for any maintenance issues.
- C. **Clubhouse Manager Report**
Mr. Gipe presented the Clubhouse Management Report to the Board. A discussion ensued regarding several maintenance issues.
- D. **District Manager**
Mr. Roethke stated that the next Board of Supervisors' regular meeting will be held on Wednesday, April 12, 2017 at 1:00 p.m. at the Harbourage Recreation Center located at 5705 Key West Place, Bradenton, FL.

Mr. Roethke informed the Board that if they would like to increase clubhouse staff salaries as discussed at the previous meeting, the total staff salary from April 1st to September 30th will be \$8,996.00.

On a Motion by Ms. White, seconded by Mr. Burke, with all in favor, the Board approved the staff salary increase for Harbourage at Braden River Community Development District.

SIXTEENTH ORDER OF BUSINESS

Public Comments

An Audience Member complimented the Board on approving the pool equipment fence.

SEVENTEENTH ORDER OF BUSINESS

Supervisor Request

Ms. White discussed marina repairs and grill replacement.

Mr. Sleight asked about marina property issue.

Mr. Morrill asked about an exhaust fan for the outdoor grill.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. White, seconded by Mr. Sleight, with all in favor, the Board adjourned the meeting at 2:09 p.m. for Harbourage at Braden River Community Development District.


Secretary / Assistant Secretary


Chairman Vice Chairman